DMC
DETROIT MEDICAL CENTER

☐CHM ☐KEI
☐DRH ☐RIM
☐HUH ☐SGH
☐HVSH ☐DSH
☐HWH ☐____

321

LCS Job #:

Patient Label

AUTHORIZATION TO RELEASE MEDICAL INFORMATION
(NOT FOR PSYCHOTHERAPY NOTES)

Patient Name_____ Date Birth _____

Social Security #_____ Maiden/Other Name_____

Patient Address_____
Street City State Zip

Phone Number _____

I authorize _____ to release information contained in my
Healthcare facility/physician
medical record (including if applicable, information about HIV infection or AIDS, information about substance abuse treatment and information about mental health services)

Name to whom information may be released: Legal Copy Services, Inc.

3280 N. Evergreen Drive N.E.	Grand Rapids	MI	49525
Address	City	State	Zip Code

877	949-1313
Area Code	Telephone Number

Date(s) of Treatment: to present

Specific Type of Information To Be Disclosed

☐ Discharge Summary ☐ X-Ray Reports
☐ History & Physical ☐ X-Ray Films
☐ Consultations ☐ Operative Reports
☐ Laboratory Results ☐ Pathology Reports ☑ Other(specify):

Method of Disclosure

☐ Paper
☑ CD / DVD format, where available
☐ Other(specify): _____

The Purpose and Need for Such Disclosure: Discovery for Civil Litigation

For mental health records, or records pertaining to HIV infection or AIDS, the above paragraph must include a statement as to how the in formation to be disclosed is relevant to the purpose and need for such disclosure.

I understand that I have a right to revoke this authorization at any time. I understand that if I revoke this authorization, I must do so in writing and present my written revocation to the Health Information Management Department. We may have already released the information based on your original authorization. We will not release any additional information after we receive your revocation. We will not condition treatment or payment based on this authorization or revocation of authorization unless otherwise allowed by law.

Your protected health information will be disclosed as specified in this authorization. This authorization will expire 120 days from the date of signature, or until we have completed the disclosure(s) you've requested, whichever is shorter. This information could be subject to re-disclosure by the recipient and may then no longer be protected.

_____
Signature of Patient/Parent/Personal Representative Date

If you are signing as a parent, guardian, or personal representative of the patient, describe this relationship and the source of your authority to sign this form below.

_____ _____
Relationship to Patient Print Name

Source of Authority _____